Paper Code: BBA 334

School of Management, BBD University

Course: IMBA Sem: III

Odd Sem Second Sessional Test Paper (2023-24)

Subject: HUMAN RESOURCE MANAGEMENT & DEVELOPMENT

Time: 3 Hours Max. Marks: 60

SECTION-A

Q1. Attempt ALL PARTS of the following: (8*1=8)

a. Mention the objectives of HRMD.
b. What is Task Analysis?
c. Write a brief note on Job Analysis.
d. What is Group discussion?
e. Write about Job instruction training.
f. What is Job rotation?
g. Define Job evaluation.
h. Write a note on 'BARS'

SECTION-B

Q2. (Attempt ANY TWO parts of the following) (2*6=12)

a. Explicate the issues related to HRD Functions.
b. Discuss about types of demotion.
c. Discuss about Career counselling & its importance.
d. Explain the various social security measures for employee welfare.

SECTION-C

Q3. (Attempt any TWO PARTS from the following) (2*5=10)

a. Differentiate between HRD and HRM.
b. Discuss the various forms of HRD organization.
c. Explicate the major HRD Strategies.

Q4. (Attempt any TWO PARTS from the following) (2*5=10)

a. Discuss the External & Internal factors of recruitment.
b. Explain the important steps in the process of selection.
c. Describe the various types of employee transfer.

Q5. (Attempt any TWO PARTS from the following) (2*5=10)

a. Explain the various steps of career planning process.
b. Discuss about 'On the job' training methods.
c. Discuss vestibule training and sensitivity training.

Q6. (Attempt any TWO PARTS from the following) (2*5=10)

a. Differentiate between Job description & Job specification.
b. Discuss about voluntary welfare scheme for education.
c. Describe the various methods of performance appraisal.